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| Meeting Time & Location: | 6:30 PM @ City Line Restaurant in New City, New York |
| Attendees: | Kimberly Arnold, Albert Boyer, Brian Cocolicchio, Robert LaBrecque, David Levy, Wally McLeod, Emile Najm, Christy Pischedda, Richard Soltys, Linda Sroka, Lisa Sykes, Della Wells |

Minutes – Robert LaBrecque, Secretary

- Three members interested in helping the Section as potential member leaders:
 - Brian Cocolicchio, Lisa Sykes, Albert Boyer
- W. McLeod suggested having a brainstorming session to determine what the Section would like and how we may help the Section grow. Suggestions included:
 - Black Belt, Green Belt and 5 S topics and/or training opportunities
 - Quality Building Blocks
 - Statistical Process Control topics
 - Kaizans
 - Healthcare implementation
 - Lean Topics
 - David Tooker on Lean or 5S
 - Quality Tool Box Tools
 - Short venues on tools & applications at one PDM vs. mini-sessions
 - Tool awareness plus practical applications (workshops)
 - Use tools to check ourselves
 - Training within Industry (Specific Job Instructions)
 - PC Users Group to discuss software applications and use
 - MiniTab Expert for describing this tool
 - Webinar/Speaker sponsored by a Software supplier
 - Document control software
 - Job Search Skills Workshop using recruiters for describing the process
 - Use of LinkedIn
 - Use of Blackberry
 - Team Building exercises
 - Use Dave & Busters to develop team exercises
 - Problem Solving
 - Root Cause Analyses (Defect Analyses)
 - Human Resources presentations
 - “Sharpen Your Saw” workshop by Steven Covey
 - Use of photography as an inspection tool
 - Use of IT expertise for Lean 6 Sigma
 - Kosher approval process
 - Summer Picnic or other social event for Section networking
 - Long Island Section set up social events outside of a quality topic
 - Mid-Hudson had events at West Point, Renegades baseball game, CIA dinners
 - Bowling tournament event

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- Scavenger Hunts to teach deductive reasoning skills
 - Survivor ASQ
 - Audit Jeopardy
 - Past topics have been good and in some cases well attended
 - ASQTZ always had good topics
 - Tour of any company willing to hold a visit
 - Chocolate manufacturer or presentation
 - Winery tour (B. Cocolicchio knows someone in Pine Bush area)
 - Two topics at one PDM could expand the certification points from 0.3 to 0.6
 - Law Enforcement Quality
 - Quality measures at hospitals
 - FDA expertise – GMP, GLP, GCP, etc
 - H1N1 vaccine distribution
 - Evening workshops (like a PDM) that take longer than 1 hour
 - Obtain speakers from other Sections, professional groups and organizations
 - ALCHE
 - Virtual meetings
 - Last virtual presentation was well attended
 - Many members join because of certifications
 - Many individuals want to develop themselves professionally by joining ASQ
 - Need to communicate ASQ and its goals
 - Need to enhance reminder announcements
 - Alternate meeting days instead of only Tuesdays to open member availability
- Section demographics have not changed over the years
 - Speakers may need to be dined as incentive to speak
 - D. Levy volunteered to speak on Social Networking skills for a March or April session
 - W. McLeod stated the Section needs help to do the legwork and various meeting help for any of this to work to be completed
 - B. Cocolicchio appeared interested in helping with the Education Chair covering seminars and classes.
 - Green Belt materials are free, but Black Belt materials may need to be purchased separately to have classes.
 - D. Levy indicated that setting up a Black Belt session may need to go through a bidding process as to who will conduct the classes
 - Meeting adjourned at 9:00 PM

Submitted by R. LaBrecque, ASQTZ Secretary